

College of Business Economics and Entrepreneurship for the school year 2020/2021. year is

# ENROLLING IN THE FIRST YEAR OF BASIC ACADEMIC STUDIES

410 self-financing students at the headquarters of the School in Belgrade, for study programs:

BUSINESS ECONOMICS AND ENTREPRENEURSHIP (180 ECTS) - 100 students

FINANCE, BANKING AND INSURANCE (240 ECTS) - 200 students

LAW (240 ECTS) - 30 students

BUSINESS ECONOMICS AND ENTREPRENEURSHIP (180 ECTS) - DISTANCE STUDIES - 80 students

30 self-financing students in the Higher Education Unit outside the headquarters of the institution in Jagodina, for the study program:

BUSINESS ECONOMY AND ENTREPRENEURSHIP (180 ECTS)

30 self-financing students in the Higher Education Unit outside the headquarters of the institution in Loznica, for the study program:

BUSINESS ECONOMY AND ENTREPRENEURSHIP (180 ECTS)

30 self-financing students in the Higher Education Unit outside the headquarters of the institution in Čačak, for the study program:

BUSINESS ECONOMY AND ENTREPRENEURSHIP (180 ECTS)

The annual tuition fee for basic academic studies is EUR 1,000.00 in dinar equivalent at the middle exchange rate of the NBS on the day of payment. Payment can be made in 10 monthly installments.

## **COMPETITION CONDITIONS:**

Candidates with previously acquired secondary education in accordance with the Law on Higher Education have the right to participate in the competition for enrollment in the first year of study.

## **CRITERIA FOR DETERMINING THE ORDER OF CANDIDATES:**

general success in secondary education (maximum 40 points) entrance exam (maximum 60 points).

## **COMPETITION PROCEDURE**

Order: the ranking of candidates is determined on the basis of the general success achieved in secondary education in the four-year duration, the success at the Matura exam and the results of the exam for testing knowledge.

Submission of documents for the competition until 29.06.2020. yr. every working day from 10 am to 5 pm

Entrance exam 6.7.2020. yr. starting at 3 pm, according to the schedule that will be posted on the bulletin board and the school website

Publication of the ranking list 8.7.2020. yr. at 12 o'clock on the bulletin board and the school website

The enrollment of accepted candidates is from July 10, 2020. yr. from 10 a.m. to 5 p.m.

## **MANNER AND DEADLINES FOR SUBMITTING AN APPEAL IN THE ESTABLISHED ORDER**

The person applying for enrollment has the right to appeal the determined order of candidates.

The complaint is submitted in writing to the principal, through the school secretariat, within 48 hours from the publication of the ranking list of candidates.

The Director shall issue a decision on the appeal within 24 hours of receiving the appeal.

After the principal decides on the appeals, the school determines and publishes the final ranking list.

## **RIGHT TO ENROLL**

The final ranking list is the basis for enrolling candidates.

## **DOCUMENTS REQUIRED FOR ENROLLMENT:**

Candidates submit the following documents when submitting the application for the competition:

- certified photocopies of certificates of all grades of completed high school,
- a certified photocopy of the diploma on passing the final-matura exam,
- photocopy of ID card,
- two 3.5x4.5 cm photographs,
- original birth certificate or certified photocopy,
- proof of payment of the fee for taking the entrance exam of 2,500.00 dinars. (payment is made at the school box office or on a current account).

# ENROLLMENT IN THE FIRST YEAR OF THE MASTER OF ACADEMIC STUDIES

320 self-financing students at the headquarters of the School in Belgrade, for study programs:

BUSINESS ECONOMICS AND ENTREPRENEURSHIP (120 ECTS) - 100 students

FINANCE, BANKING AND INSURANCE (60 ECTS) - 200 students

BUSINESS ECONOMICS AND ENTREPRENEURSHIP (120 ECTS) - DISTANCE STUDIES - 20 students

The annual tuition fee for master studies is EUR 1,300.00 in dinar equivalent at the middle exchange rate of the NBS on the day of payment.

Payment can be made in 10 monthly installments.

## **COMPETITION CONDITIONS:**

The right to participate in the competition for enrollment in the first year of master's academic studies in the study program Business Economics and Entrepreneurship have candidates who have completed basic academic studies and achieved 180 ECTS points, and in the study program Finance, Banking and Insurance have candidates who have completed basic academic studies and achieved 240 ECTS credits.

## **DOCUMENTS REQUIRED FOR ENROLLMENT:**

Candidates submit the following documents when submitting the application for the competition:

- a certified photocopy of the diploma of basic academic studies
- a photocopy of the ID card
- original birth certificate or certified photocopy
- two 3.5x4.5 cm photographs
- proof of payment of the fee for taking the entrance exam. (payment is made at the school box office or on a current account).

All other information about the competition and the School can be obtained on the phone number 011 / 2762-194, as well as in the premises of the School, Str. Metropolitan Petra 8, Belgrade

[www.vspep.edu.rs](http://www.vspep.edu.rs)