

Table 5.2 . Specification subject

Study program: First-cycle academic studies of the first level – Law			
Course name: Legal Documents Writing			
Teacher/teachers: Jovanović A. Aleksandra, Plavšić R. Snezana			
Course status: Elective, fourth year, eighth semester			
Number of ESPB: 4			
Condition:			
Subject objective Goal subject is: acquisition professional knowledge and practical skill students to theirs training for writing legal documents; yes students overcome basics production legal documents, know and interpret the same; yes them enable for application acquired theoretical professional knowledge dealing with law; to enable them to perceive legally relevant facts and to present them in two ways: according to the purpose that the document (should) have in objective analysis and in persuasive writing; to learn in interactive discussion how to support their legal position with valid arguments; to acquire the skills of written communication and communication.			
Case outcome The student will be able to independently draft legal acts, both general and individual, analyze and interpret legal acts and their content, and acquire and develop written communication and interpersonal skills.			
Course content <i>Theoretical teaching</i> Legal analysis and interpretation of the law. Introduction to criminal and civil case files. Basics of drafting a document using a hypothetical case as an example. Objective legal analysis, legal correspondence and expert opinion. Initial analysis of a client's request using a hypothetical criminal case as an example. Methodology for drafting general legal documents. Methodology for drafting a lawsuit, response to a lawsuit, judgment and appeal against a judgment. Methodology for drafting general and individual acts adopted by legal entities. <i>Practical teaching</i> Discussion with active student participation and practical drafting of documents explained through hypothetical examples in lectures (writing indictments, first-instance judgments and appeals against them, lawsuits, responses to lawsuits, decisions).			
Literature 1. Šarkić N., <i>Course – Writing Legal Documents</i> , Faculty of Law, Union University, 2018. 2. Moliterno J., Vasić R., Kostić Z., Dragičević Dičić R., <i>Material for the course Writing Legal Acts (and Research)</i> , Belgrade, Faculty of Law, University, 2013. 3. Majić M., <i>The skill of writing first-instance criminal judgments</i> , Belgrade: Official Gazette, 2016. 4. Milojević D., Cvetković B., Vazić S., Krstajić V., Majić M., <i>Writing Criminal Sentences</i> , OSCE Mission to Serbia 5. Kiurski J., Lagumdžija T., Vazić S., Miladinović D., Savović B., Jović G., Vujanović Djordjević M., <i>Manual for Writing Indictments</i> , OSCE Mission to Serbia, 2022. 6. Stojanović Z., Škulić M., Delibašić V., <i>Fundamentals of Criminal Law - Criminal Procedure Law, Criminal Procedure through Practical Application</i> , Book II, Official Gazette, Law Library, Belgrade, 2018. (pp. 507-619) 7. Duzlevski I., Pantelić N., <i>Manual for Criminal Procedure</i> , (examples from practice), Official Gazette, Belgrade, 2020.			
Number of hours of active teaching: Theoretical classes: 30 Practical classes: 15			
Teaching methods 1) <i>Lectures</i> : lectures are auditory, with audiovisual presentation; interactive teaching; encouraging students to think, be creative and work independently in order to practically apply the acquired knowledge. 2) <i>Practical teaching</i> is carried out: (1) auditory - elaboration of individual topics from lectures and analysis of presented hypothetical cases and examples from case law (2) practical work - writing legal documents (3) discussion - discussion and analysis of cases. 3) <i>Consultations</i>			
Knowledge score (maximum number of points 100)			
Pre-exam obligations	point	Final exam	point
activity during the lesson	15	written exam	-
practical teaching	15	oral exam	50
colloquiums	10		-
seminars	10	-	-