

Table 5.2 . Subject specification

Study program: First-cycle academic studies of the first level – Law			
Course name : Professional Internship			
Teacher /Teachers : All teachers			
Course status: mandatory, fourth year, seventh semester			
Number of ESPB: 3			
Condition: none			
Subject objective The main goal of professional practice is to ensure the connection of students' theoretical knowledge with the practical needs of direct practice in the application of positive legal regulations, so that students can acquire practical knowledge and skills in the field of justice, administrative bodies and economy and become familiar with the functioning of these institutions, as well as the direct connection of theoretical and practical knowledge, all to practically train students for the competent and responsible performance of legal affairs and solve specific problems in practice.			
Case outcome After completing their internship, students will be able to practically apply the acquired knowledge and skills in performing specific tasks in the legal profession. In addition, the student will be familiar with the functioning of the institution in which they are doing their internship and with the obligations and responsibilities of lawyers in specific tasks.			
Course content Professional practice is carried out in two phases: in courts, public prosecutor's offices, law firms, local government bodies, public or business institutions. The first phase is implemented for two weeks, 8 hours a day (a total of 80 hours) and continuously. The daily time of its attendance can be organized differently, depending on the institution in which it is implemented (e.g., four weeks, 4 hours a day). The student in the internship becomes familiar with legal matters at a specific workplace, observes the work performed by lawyers, solves tasks and performs simpler legal tasks on the instructions and under the supervision of an employee, asks questions and seeks explanations regarding the assigned legal matters and, finally, participates in the drafting of legal acts or independently drafts the simplest legal acts. During the internship, the student keeps a Professional Practice Diary in which he/she keeps up-to-date records of all activities daily. The mentor monitors the work and, upon completion of the internship, evaluates the student's work, which is entered in the Professional Practice Diary. The second phase of professional practice is implemented at the College for a total duration of 10 hours (five weeks, once a week for two hours). In this phase, teachers and associates employed at the College work with students. Each student describes the work at the workplace where he/she performed the practice, then presents a legal act (submission) in the preparation of which he/she participated or which he/she prepared. During the presentation, the student is obliged to explain which factual situation constituted the basis for the application of the law, which substantive legal and procedural legal norms he/she applied in the specific case and to answer any possible questions regarding the act.			
Literature			
Number of hours of active teaching:		Theoretical classes: 0	Other forms of teaching: 90
Teaching methods The basic working method during the internship is direct involvement in the performance of tasks and tasks of the persons with whom the students are involved in the work and interactive consultations during the internship with the employees whom the student assists in their work at their workplace. Students fill out the Professional Practice Diary.			
Knowledge score (maximum number of points 100) By successfully completing the internship, the student earns 3 ECTS credits. The internship is assessed with a grade: completed or not completed.			
	point	Final exam	point
Upon completion of the internship, the student submits the Internship Diary completed by the student and signed by the internship mentor and stamped, confirming the time spent on the internship.	50	Oral presentation of a legal act that the student has independently drafted or in which he/she has participated participated in the creation	50