

Study Program: Master Academic Studies, Business Economics and Entrepreneurship			
Course Title: Professional Internship			
Teacher: All teachers in the study program			
Course Status: Required, first year, second semester			
ECTS Credits: 3			
Prerequisite: passed exam in Research Methodology			
Course Objective: Gaining experience through practical work in a real working environment.			
Learning Outcome: Upon completion of the internship, the student is familiar with how a specific real-world work environment functions and how one or more specific tasks in the field of business process management in organizations are performed in that environment. He/she connects the knowledge acquired in different subjects and uses it in solving practical problems.			
Course Content: - Introduction to the work environment, subjects and business process. - Introduction to the method of issuing tasks, performing tasks and reporting on the work performed. - Taking on specific tasks, solving them and reporting on the work performed, while monitoring the business process, using established methodologies and communicating with other subjects in the work environment. - The internship is carried out for 90 working hours, with the prior conclusion of an internship contract and submitting a report on the internship. - The internship is carried out one day a week during the semester. - The student is guided at work by the teacher-coordinator of the College of Business Economics and Entrepreneurship, and the mentor-manager assigned to him at the employer. If the student has already registered a topic for his master's thesis, then the role of teacher-coordinator is played by the mentor of the master's thesis, and if not, then the teacher is assigned to him. - A detailed internship plan is formed by the teacher-coordinator and mentor-manager, so that it corresponds to the selected elective courses and the current activities of the company. - It is desirable that the area of internship be relatively close to the topic of the master's thesis, but it is not necessary.			
Literature: Contemporary professional literature and existing documentation of the company where the internship is being carried out.			
Hourly active classes	Lectures : 0	Exercises: 0	Others hours : 6 x15 =90
Teaching Methods: Practical work			
Rating knowledge (maximum number the score is 100)			
- Professional Internship is not evaluated numerically, but only descriptively: completed / not completed. - The internship is considered not completed if the company submits a report with a negative opinion upon completion of the internship. - There are no "pre-examination obligations", but the company may hold a theoretical knowledge test before involving the student in some business processes - At the end of the internship, the student submits and defends his/her report on the completed internship.			